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| **Ref** | **Information requested by the Authority[[1]](#footnote-1)** | **Information to be provided  by the Authorised Undertaking** |
| 1. | Name of MGA/INT/Binder Arrangement |  |
| 2. | Date of termination of agreement |  |
| 3. | Date of last day until when the delegation of authority agreement will remain in force |  |
| 4. | Reason for termination of agreement including whether this was initiated by the authorised undertaking or the MGA/INT |  |
| 5. | Please provide the following information as at the date of notification of termination:   1. Performance History of the binder arrangement during the period when the authorised undertaking was providing capacity; and 2. Projected vs Actuals of Gross Written Premiums, Loss Ratios and Combined Loss Ratios |  |
| 6. | The total monetary value and total number of outstanding claims in relation to the business written via the MGA/INT |  |
| 7. | Date when the last active policy will remain in force |  |
| 8. | Number of Days allowed under Policy for client to lodge a claim including average time to close a claim |  |
| 9. | The total amount of Gross Written Premium that still needs to be collected by the authorised undertaking from the MGA/INT and date by when all dues are expected to be collected.  Confirmation as to whether there are expected bad debts including total monetary amount |  |
| 10. | Details of how the authorised undertaking intends to handle communication with all policyholders and claimants |  |
| 11. | In the case of termination initiated by the MGA/INT, the authorised undertaking is to provide the following information:   1. Details of how it will be ensuring that it will continue providing uninterrupted service to all policyholders and claimants; 2. Whether the authorised undertaking will manage to have access to all required policy and claims information to be able to provide uninterrupted service to all policyholders and claimants. If not, the undertaking is to explain how it will be addressing this matter; and 3. Plans as to whether the undertaking will continue providing the services in-house or whether it will be searching for a new INT/MGA. For either option, the undertaking is to provide details, actions taken so far and timelines. |  |
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1. The Authority cannot relinquish any passporting rights until the Undertaking confirms in writing that all claims have been settled and no further claims can be lodged under the outsourcing agreement. [↑](#footnote-ref-1)